



**FARRAGUT EDUCATION RELATIONS COMMITTEE
FARRAGUT TOWN HALL COMMUNITY ROOM
MONDAY, OCTOBER 5, 2020
4:00 PM**

1. Call to order
2. Appointment of Junior Youth Representative for a two-year term
3. Committee Charter Review
4. Election of Officers
 - a. Chair
 - b. Vice Chair
 - c. Secretary
5. Any Other Business
6. Call for Adjournment

Next Meeting: Tuesday, November 3, 2020 at 4 PM

11408 MUNICIPAL CENTER DRIVE | FARRAGUT, TN 37934 | 865.966.7057

WWW.TOWNOFFARRAGUT.ORG

It is the policy of the Town of Farragut not to discriminate on the basis of race, color, national origin, age, sex, or disability pursuant to Title VI of the civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please call 865-966-7057 in advance of the meeting.

Print

Youth Representative Committee Application - Submission #5361

Date Submitted: 5/28/2020

Town of Farragut Youth Representative Committee Application

First Name

Hannah

Last Name

Brennen

Address1

██████████

Address2

City

Knoxville

State

Tennessee

Zip

37934

Phone Number

██████████

Email

████████████████████

Briefly describe your life goals/aspirations:

I hope to make a positive impact on my school/community, whether my peers know the changes implemented were a result of my actions or not. I tend to focus on my aspirations by the ones that are most relevant to the stage of life I am in. Currently, I am focused on becoming Farragut High School's student body president my senior year, as well as starting our local high school chapter of the period movement (educating the public on menstrual equity). In the far future, I hope to be an orthodontist. This is because I would like to go into the medical field, however I cannot handle the emotional pressure of having patients' lives in my hands, so I thought the dental route would be best. Braces help people to feel more confident, and I would like to have a positive impact on peoples' lives, even in my career.

Which committees are you interested in serving:

Please select your first choice and second choice from the list below.

Youth Representatives serve a one-year term on the Arts and Beautification Committee, Farragut Museum Committee, Farragut Tourism / Visitor Advisory Committee, Parks and Athletics Council, Planning Commission, Stormwater Advisory Committee and the Visual Resources Review Board; Youth Representatives serve a two-year term on the Farragut Education Relations Committee.

First Committee Choice:

Planning Commission (3rd Thursday of each month at 7pm) ▼

Second Committee Choice:

Farragut Education Relations Committee (1st Tuesday of each month at 4pm) ▼

School

Farragut High School

Grade level for the 2020-2021 School Year

Junior ▼

School Official or Sponsor Name

Angela Breeding

Phone Number

8659669775

Please upload a letter of recommendation

Brennan rec letter.docx

Farragut High School

Established 1904
11237 Kingston Pike, Knoxville, TN 37934
Phone 865.966.9775
Fax 865.671.7120

May 15, 2020

To Whom It May Concern:

I am honored to write this recommendation for Miss Hannah Brennan. Hannah is a perfect candidate for the Town of Farragut's youth representative. She has been an outstanding student at Farragut High School and I know that her participation on your committee will benefit our community.

Academically, Hannah has all of the qualities of an ideal student. The academic programs at Farragut High School are quite rigorous. Over the past year, I have gotten to know Hannah well and she has consistently demonstrated her ability to meet any academic challenge. This semester, Hannah began working towards her AP Capstone diploma by successfully completing the first course, AP Seminar. Everyday I was overwhelmed by this young lady's intelligence, insight, leadership, and passion. Students in the AP Seminar course are required to complete college level individual and team research and present this research to the AP Capstone teachers. Hannah excelled! Her ability to identify sound sources and persuasively and effectively present to a crowd totally impressed me. These skills will serve her well on your committee, her future academic pursuits, and her career.

Socially, Hannah is active in many extracurricular activities at Farragut High School. Hannah is a class officer and a member of Farragut's Student Government Association. Her leadership has contributed to successful activities like the can drive for Knoxville's Love Kitchen, Farragut High's Open Mic Night, and Teacher Appreciation Week. She also demonstrates her love of her school by driving other students to actively participate in the FHS Homecoming Week activities. She is a vital member of her student community and is loved by her many teachers and sponsors.

I sincerely cannot think of a better student to serve our community as a youth representative. Please let me know if you have any questions about this deserving young lady.

Sincerely,

Angela S. Breeding
Social Studies Department



Farragut Education Relations Committee Charter

ARTICLE I: NAME

The name of this body shall be the **Farragut Education Relations Committee** (hereafter called the “committee”).

ARTICLE II: PURPOSE

The purpose of the committee shall be to connect the Town of Farragut with the education institutions and youth in the Farragut community. Additionally, the committee will advise the Town Staff and Board of Mayor and Aldermen on school and student activities and achievements, youth leadership opportunities and community service opportunities, and other issues as directed by the elected body.

ARTICLE III: COMMITTEE

Section I. Number, Terms, Qualifications

The committee shall consist of eight (8) voting members and be composed of the following: one (1) member of the Board of Mayor and Aldermen appointed annually on or around July 01 by the Board, one (1) voting member shall be a representative of each of the educational institutions within the Town’s boundaries including Farragut Primary School, Farragut Intermediate School, Farragut Middle School, Farragut High School, Concord Christian School, St. John Neumann Catholic School and Knoxville Christian School and two (2) non-voting youth members which will be selected and appointed by majority vote of the committee.

- The Town Administrator or his/her designee shall serve as an ex officio nonvoting member of this committee and be responsible for providing Town Staff support to the committee as the Town Administrator deems appropriate.
- Members may hold committee membership until a successor is appointed.
- The non-voting youth members’ terms may be for up to two years depending on the youth members’ availability. The non-voting youth members may be removed from the committee at any time by majority vote of the committee.

The main intent of this committee is to provide an opportunity for the representatives from the Town and the schools to collaborate and coordinate with each other and to engage with the youth in the Town of Farragut. The members shall be formally involved with the school they represent.

Section II. Appointment

Except for the Town Administrator or his/her designee, and the non-voting youth members, all voting members of the committee shall be approved by majority vote of the governing body.

Section III. Committee Responsibilities: The Committee shall:

- a. Be subordinate to the Board of Mayor and Aldermen.
- b. Annually establish committee goals and objectives for the upcoming year.
- c. Recommend guidance, policy, and procedures to the governing body related to education and engagement with education institutions and youth in the Farragut community.
- d. Review and make a recommendation to the Board of Mayor and Aldermen funding related to other committee initiatives.
- e. Provide a verbal annual report to the Board of Mayor and Aldermen at the end of the calendar year (or as needed).
- f. Provide recommendations on appointments to the committee to the Board of Mayor and Aldermen.
- g. Annually review this charter and provide recommendations on changes to the Board of Mayor and Aldermen as appropriate.

Section IV. Attendance at Meetings

Voting members serve at the pleasure of the Board of Mayor and Aldermen and are expected to attend scheduled meetings. The term of any voting member shall expire on the second absence from the scheduled meetings during the fiscal year. Voting members may seek reappointment by the Board of Mayor and Aldermen.

Section V. Disclosure of Interests

A committee member who has any interest in any matter before the committee, that member shall disclose said interest in accordance with the adopted Town Ethics Ordinance. The Chairman shall make the determination on whether that member shall have a vote in said matter.

ARTICLE IV: OFFICERS

Section I. Officers

The officers of the committee shall be a chairman, vice-chairman, and secretary.

Section II. Nomination and Election of Officers

Any voting member may nominate any other voting member of the committee (other than the Town Administrator and Board member) to serve as an officer of the committee. Officers of the committee shall be elected by majority vote of the committee.

Section III. Terms of Officers

Officers of the committee shall be for a term of one (1) year commencing on July 1.

Section IV. Vacancies

A vacancy in office because of resignation, removal, or otherwise may be filled by majority vote of the committee for the unexpired portion of the term.

Section V. Chairman

The Chairman shall prepare agendas in collaboration with the Town Administrator or his/her designee, preside at all meetings of the committee in accordance with Roberts Rules of Order, call special meetings of the committee, have the authority to cancel called meetings of the committee, provide the annual report to the Board of Mayor and Aldermen, report as requested by the Board of Mayor and Aldermen, and appoint a sub-committee of the committee as needed.

Section VI. Vice Chairman

In the absence of the Chairman, the Vice Chairman shall perform the duties of the Chairman.

Section VII. Secretary

The Secretary shall record and maintain accurate records and minutes of the proceedings of the committee.

ARTICLE V: MEETINGS

Section I. Regular Meetings

The committee shall meet monthly or as needed at Town Hall with the time and date to be determined by the committee. The committee shall determine and publish on the Town website and Town Hall community board the upcoming year's meeting schedule on or around July 1.

Section II. Quorum

A quorum shall consist of a majority of the voting committee members present upon calling of the roll at any meeting.

Section III. Special Meetings

Special meetings may be called by the Chairperson or by simple majority of the committee. Notice of a special meeting may be served by delivering it to the committee members in person, by phone number of record or by email of record, at least 24 hours prior to the special meeting.

Section IV. Length of Meetings

Committee meetings shall not be more than two (2) consecutive hours in duration except that a meeting may be extended by thirty (30) minute intervals by majority vote of the committee.

Section V. Procedures

All meetings shall be held in accordance with Roberts Rules of Order and the Tennessee Open Meetings Act

ARTICLE VI: AMENDMENTS

This Charter may be amended at any time by committee recommendation to the Board of Mayor and Aldermen or at the sole discretion of the Board of Mayor and Aldermen.