

# A G E N D A

## FARRAGUT BOARD OF MAYOR AND ALDERMEN

March 13, 2008

### FBMA MEETING

7:00 PM

- I. Silent Prayer, Pledge of Allegiance, Roll Call
- II. Approval of Agenda
- III. Citizen's Forum
- IV. Mayor's Report
- V. Approval of Minutes
  - A. February 14, 2008
  - B. February 28, 2008
- VI. Ordinances
  - A. **First Reading**
    1. **Ordinance 08-02**, an amendment to the Farragut Zoning Ordinance, Chapter 4, Section XXIII. Site Plan Regulations, to provide that a grading permit be rescinded for a site plan if a building permit is not issued within three months of grading permit issuance and to incorporate the new stormwater ordinance requirements into the site plan process
    2. **Ordinance 08-03**, an amendment to the Farragut Zoning Ordinance, Chapter 4, Section XIII. Outdoor Site Lighting, to clarify fixture housing and globe requirements
- VII. Unfinished Business
  - A. Presentation of Traffic Operational Study of Grigsby Chapel Road and Smith Road by Cannon & Cannon, Inc.
  - B. Consider Approval of request for Change Order for Campbell Station Park Aquatic Buffer Planting
- VIII. New Business
  - A. Request for variance from the Farragut Municipal Code, Title 16, Chapter 4, Driveways and Other Access Ways, Section 16-406., (2)(b), to increase the driveway width from 36' to 48' to the Ingles Supermarket for a driveway connection to Kingston Pike across from Peterson Road, Zoned C-1 & O-1, 19.69 Acres (Mark Bialik/GBS Engineering, Applicant)
  - B. Consider Approval of request for participation on costs of sidewalk and drainage improvements on Chaho Road.
  - C. Consider Approval of Proposal for Contract to Audit Accounts for Fiscal Year Ending June 30, 2008, from Ingram, Overholt & Bean, PC

IX. Administrator's Report

X. Associate Administrator's Report

XI. Engineer's Report

XII. Recorder's Report

XIII. Attorney's Report

## **A G E N D A**

### **FARRAGUT BOARD OF MAYOR AND ALDERMEN** **March 13, 2008**

#### **FBMA MEETING**

The meeting was called to order by Mayor Ford at 7:00 PM. Elected officials present were Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams.

#### **Approval of Agenda**

Motion was made to move Item VII.B to the first item of unfinished business. Moved by Alderman Haynes, seconded by Alderman Williams; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays; motion passed.

Motion was made to approve the agenda as amended. Moved by Alderman Rosseel, seconded by Alderman LaMarche; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays; motion passed.

#### **Citizen's Forum**

Ralph Dimmick, 901 McFee Road, inquired about the date and location of the public hearing about possible land acquisition on McFee Road and if the Town would receive written input at the public hearing. Gary Palmer, Associate Town Administrator, reported that the public hearing would be held on Thursday, April 3, 2008 at 7:00 PM in the Board Room in the Farragut Town Hall. Mayor Ford stated that the purpose of the public hearing was for the Board to hear citizen comments on the possible land acquisition. He stated that citizens were welcome to submit written comments to members of the Board, Town staff, or anyone of their choosing. Written comments received at the public hearing would be included as attachments to the minutes of the public hearing; but, written comments would not be read at the public hearing. Mayor Ford suggested that staff set up approximately five sign-up sheets at different tables for citizens to sign up to speak. Citizens will be recognized to speak at the public hearing in the order of names on the sign-up sheets.

#### **Mayor's Report**

Mayor Ford stated that he received a letter dated March 4, 2008 from James G. Neeley, Commissioner of the State of Tennessee Department of Labor and Workforce Development, stating that his "agency is making changes in the Unemployment Insurance (UI) program which will affect constituents in (my) area." Commissioner Neeley stated that: "in the past, individuals wishing to file a claim for UI benefits were required to report in-person to a local office. ... Effective Monday, April 7, 2008, residents in Anderson, Blount, Campbell, Claiborne, Cocke, Grainger, Hamblen, Jefferson, Knox, Monroe, Sevier, and Union counties will be able to file a claim for UI benefits by telephone or over the internet."

Alderman LaMarche reported that she attend the National League of Cities (NLC) Congressional City Conference in Washington, DC. Alderman LaMarche reported that she is a member of the NLC Human Development Policy and Advocacy Steering Committee. She was honored to be able to represent the Town at the NLC event. She also stated that she and Alderman

Rosseel received a certificate of completion for the first level of the National League of Cities Training Institute.

Alderman Williams announced that he attended the Shamrock Ball that was held March 8, 2008 at the Farragut High School. He said that the ball was a "huge success."

## Approval of Minutes

Regarding approval of the minutes of the February 14, 2008 meeting of the Farragut Board of Mayor and Aldermen, Alderman Williams stated that under the "Consider Possible Acquisition of Property" agenda item, the final substitute motion should be stated as follows: "A substitute motion was made to postpone indefinitely," and that the remainder of the words and sentence relating to the motion should be stricken from the minutes. Motion was made to approve the minutes of the February 14, 2008 meeting with the changes as requested by Alderman Williams. Moved by Alderman Williams, seconded by Alderman Haynes; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays; motion passed.

Motion was made to approve the minutes of February 28, 2008 as presented. Moved by Alderman Williams, seconded by Alderman LaMarche; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays; motion passed.

## Ordinances

### First Reading

**Ordinance 08-02**, an amendment to the Farragut Zoning Ordinance, Chapter 4, Section XXIII. Site Plan Regulations, to provide that a grading permit be rescinded for a site plan if a building permit is not issued within three months of grading permit issuance and to incorporate the new stormwater ordinance requirements into the site plan process

Motion was made to approve Ordinance 08-02 on first reading (see attachment). Moved by Alderman Rosseel, seconded by Alderman LaMarche; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays; motion passed.

**Ordinance 08-03**, an amendment to the Farragut Zoning Ordinance, Chapter 4, Section XIII. Outdoor Site Lighting, to clarify fixture housing and globe requirements

Motion was made to approve Ordinance 08-03 on first reading (see attachment). Moved by Alderman Haynes, seconded by Alderman Williams; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays; motion passed.

## Unfinished Business

### **Consider Approval of request for Change Order for Campbell Station Park Aquatic Buffer Planting**

Sam Rogers, Director of The University of Tennessee (UT) Environmental Landscape Design Laboratory, requested \$4700 in additional funding to complete the Stream Buffer Demonstration Project at Campbell Station Park (see attachment). Motion was made to approve an amendment to the UT Plant Sciences Department contract increasing the total cost of the project by \$4700 as

requested by Mr. Rodgers. Moved by Alderman Rosseel, seconded by Alderman Haynes; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays; motion passed.

**Presentation of Traffic Operational Study of Grigsby Chapel Road and Smith Road by Cannon & Cannon, Inc.**

Alan Childers, engineer with Cannon and Cannon, Inc., presented an overview of a Traffic Operation Study for Grigsby Chapel Road and the north-south segment of Smith Road (see attachment). The primary recommendation resulting from the study is that the study roadways be provided with appropriate traffic calming measures to reduce traffic speeds and discourage cut-through traffic. The specific measures recommended include the narrowing of through traffic lanes to 11 feet in width and the provision of strategically placed raised median islands along the three-lane roadway sections. Mr. Childers also suggested that consideration be give to installing stamped asphalt between raised median islands. Darryl Smith, Town Engineer, stated that during the CY 2007 resurfacing of Grigsby Chapel Road the through traffic lanes were narrowed to 11 feet in width. By common consent, the Board asked Dan Olson, Town Administrator, to consider including funding for installation of raised median islands for the study roadways in the FY 2009 budget.

**New Business**

**Request for variance from the Farragut Municipal Code, Title 16, Chapter 4, Driveways and Other Access Ways, Section 16-406., (2)(b), to increase the driveway width from 36' to 48' to the Ingles Supermarket for a driveway connection to Kingston Pike across from Peterson Road, Zoned C-1 & O-1, 19.69 Acres (Mark Bialik/GBS Engineering, Applicant)**

Motion was made to approve the variance request to increase the driveway width from 36' to 48' at the Ingles Supermarket for a driveway connection to Kingston Pike across from Peterson Road. Moved by Alderman LaMarche, seconded by Alderman Haynes; roll call vote, Alderman Haynes, yes; Alderman LaMarche, yes; Alderman Rosseel, no; Alderman Williams, yes; Mayor Ford, yes; motion passes 4-1 to approve the variance request.

**Consider Approval of request for participation on costs of sidewalk and drainage improvements on Chaho Road.**

Motion was made to reimburse Foxhollow Goodson \$7,500 for cost-sharing for installation of two segments of sidewalk as part of improvements being made along Chaho Road as part of the development of a new office building at the southeast corner of Chaho Road and Kingston Pike (see attachment). Moved by Alderman Haynes, seconded by Alderman Williams; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays; motion passed.

**Consider Approval of Proposal for Contract to Audit Accounts for Fiscal Year Ending June 30, 2008, from Ingram, Overholt & Bean, PC**

Motion was made to approve the proposal for Contract to Audit Accounts for Fiscal Year Ending June 30, 2008, from Ingram, Overholt & Bean, PC in the amount of \$10,900. Moved by Alderman Haynes, seconded by Alderman LaMarche; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays; motion passed.

**Administrator's Report**

Dan Olson, Town Administrator, reported that he and the Personnel Committee are scheduled to meet on March 18, 2008 and that the approval of staff salary ranges will be on the March 27, 2008

FBMA agenda. He also reported that the Town Hall will be closed Friday, March 21, 2008 for Good Friday.

### Associate Administrator's Report

Gary Palmer, Associate Administrator, reported that the stop-work order for construction on the new Kroger's on the Blanchard and Calhoun site had been lifted.

### Engineer's Report

Darryl Smith, Town Engineer, reported that the contractor at the Kroger site is putting stone down on the road.

### Recorder's Report

Allison Myers, Town Recorder, presented the following bills for approval:

DANCO, \$11,958.44, 02/29/08

Kramer Rayson, \$20,224.62, 03/11/08

Ted Russell Ford, \$13,593.00, 03/03/08

Motion was made to approve the bills as presented. Moved by Alderman LaMarche, seconded by Alderman Haynes; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays; motion passed.

### Attorney's Report

Tom Hale, Town Attorney, reported he had no report.

Meeting adjourned at 9:25 PM

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W. Edward Ford, III, Mayor

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Allison M. Myers, Town Recorder

Approved: \_\_\_\_\_