

# A G E N D A

## FARRAGUT BOARD OF MAYOR AND ALDERMEN

May 22, 2008

### FBMA MEETING

7:00 PM

- I. Silent Prayer, Pledge of Allegiance, Roll Call
- II. Approval of Agenda
- III. Citizen's Forum
- IV. Mayor's Report
- V. Approval of Minutes
  - A. May 8, 2008
- VI. Ordinances
  - A. Second Reading
    1. Ordinance 08-07, amendment to Title 1, General Administration, Chapter 3 Recorder, Section 1-307 Copies of records and ordinances
- VII. New Business
  - A. **Committee Appointments**
    1. Leisure Services
      - a) Farragut Arts Council (unlimited two-year term positions)
      - b) Farragut Beautification Committee (five two-year term positions)
      - c) Farragut Museum Advisory Committee (eight two-year term positions)
      - d) Farragut Parks and Athletics Council (five two-year term positions)
    2. Community Development
      - a) Visual Resources Review Board (four two-year term positions)
      - b) Farragut Board of Plumbing and Gas/Mechanical Examiners (three three-year term positions)
      - c) Farragut Board of Zoning Appeals (one five-year term position)
    3. Engineering
      - a) Stormwater Advisory Committee (two two-year term positions)
    4. Administration
      - a) Farragut Personnel Committee (three two-year term positions)

- B. Consider Approval of Special Events permit for Knoxville Open Golf Tournament to Reduce Speed Limit During the Tournament**
- C. Consider Approval of TDOT Agreement for Installation of Traffic Signal on Kingston Pike at Peterson Road**
- D. Consider Approval of Granting Utility Easement to First Utility District on Property Owned by Town of Farragut at Intersection of Kingston Pike and Everett Road**
- E. Nestor Traffic Systems Red Light Camera /Automated Enforcement Presentation**

VIII. Administrator's Report

IX. Associate Administrator's Report

X. Engineer's Report

XI. Recorder's Report

XII. Attorney's Report

## **FARRAGUT BOARD OF MAYOR AND ALDERMEN**

### **May 22, 2008**

### **FBMA MEETING**

The meeting was called to order by Mayor Ford at 7:00 PM. Elected officials present were Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams.

#### **Approval of Agenda**

Motion was made to approve the agenda as presented. Moved by Alderman Rosseel, seconded by Alderman LaMarche; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays, motion passed.

#### **Citizen's Forum**

Bob Jones, 305 Crestview Drive, provided members of the FBMA with copies of Tennessee Code Annotated (TCA) Section 10-7-503, "Records open to public inspection – Exceptions," and addressed the Board about the Town providing records to citizens.

David Fitz, 305 Bellaire Drive, addressed the Board about the Town providing records to citizens.

#### **Mayor's Report**

Alderman Rosseel reported that he was in Nashville last week where he attended the second annual Tennessee Basic Economic Development Course, hosted by the Tennessee Leadership Center and the Department of Economic and Community Development (ECD). The four-day course was taught by instructors from the UT Institute for Public Service, TVA, the Tennessee Department of Economic Development, Tourist Development, and Labor and Work Force Development, as well as state economic development professionals from Tennessee and the US. Speakers included Matt Kisber, Commissioner of ECD, and Susan Whitiker, Commissioner of Tourism.

Among the many topics covered were business retention, workforce development, strategic planning, tourism, downtown development, community development and land use, economic impact analysis, marketing and recruiting, technology, and land use and transportation planning.

The class of 45 included city and county staff, elected representatives, economic development directors, and chamber directors. Alderman Rosseel recommend the class for the other Board members as well as key Town staff such as the Town Administrator and Assistant Administrator and the Community Development Director.

#### **Approval of Minutes**

Motion was made to approve the minutes of the May 8, 2008 Board of Mayor and Aldermen meeting. Moved by Alderman LaMarche, seconded by Alderman Haynes; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays, motion passed.

## Ordinances

### **Second Reading**

Ordinance 08-07, amendment to Title 1, General Administration, Chapter 3 Recorder, Section 1-307 Copies of records and ordinances

After some discussion, minor changes were made to Ordinance 08-07. Motion was made to approve Ordinance 08-07 as amended. Moved by Alderman Haynes, seconded by Alderman Williams; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays, motion passed.

## New Business

### **Committee Appointments**

Sue Stuhl, Leisure Services Director, explained that the Town had advertised in the local press and posted notices on the Town's Web site requesting citizens to apply for vacant positions on the Town's councils, committees, and boards. Mrs. Stuhl noted that various Town departments facilitated specific committees and suggested that appointments be made according to Town departments. The Board appointed citizens to the various councils, committees, and boards with terms to begin July 1, 2008 as follows:

#### Leisure Services

##### **Farragut Arts Council** (unlimited two-year term positions)

Motion was made to reappoint Sandy Garber, Joan Giffen, Becky McKenzie, Bill Nichols, and Pamela Zeigler to two-year terms. Moved by Alderman Rosseel, seconded by Alderman Williams; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays, motion passed.

##### **Farragut Beautification Committee** (five two-year term positions)

Motion was made to reappoint Linda Ford, Jeannine Mitchell, and Marty Rodgers, and appoint Marie Leonard to two-year terms. Moved by Alderman Haynes, seconded by Alderman LaMarche; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays, motion passed.

It was noted that there is one vacant position on the Farragut Beautification Committee.

##### **Farragut Museum Advisory Committee** (eight two-year term positions)

Motion was made to reappoint Carl Bacon, Barbara Beeler, Loretta Bradley, John Campbell, Doris Henning, Mike Karnitz, and Malcolm Shell to two-year terms. Moved by Alderman Rosseel, seconded by Alderman LaMarche; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays, motion passed.

It was noted that there is one vacant position on the Farragut Museum Advisory Committee.

##### **Farragut Parks and Athletics Council** (five two-year term positions)

Motion was made to reappoint Bill Parker and Pat Sloan, and appoint Margaret Milburn to two-year terms. Moved by Alderman Haynes, seconded by Alderman Rosseel; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays, motion passed.

It was noted that there are two vacant positions on the Farragut Parks and Athletics Council.

### Community Development

#### **Visual Resources Review Board** (four two-year term positions)

Motion was made to reappoint Ed Glass, James Marks, and David Scott to two-year terms. Moved by Alderman LaMarche seconded by Alderman Rosseel; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays, motion passed.

It was noted that there is one vacant position on the Visual Resources Review Board.

#### **Farragut Board of Plumbing and Gas/Mechanical Examiners** (three three-year term positions)

Motion was made to reappoint Stephen Byrd, Bernard Levenson, and Nicholas Moskal to three-year terms. Moved by Alderman Rosseel, seconded by Alderman LaMarche; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays, motion passed.

#### **Farragut Board of Zoning Appeals** (one five-year term position)

Motion was made to reappoint Morton "Corky" Ives to a five-year term. Moved by Alderman Haynes, seconded by Alderman Williams; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays, motion passed.

### Engineering

#### **Stormwater Advisory Committee** (two two-year term positions)

After brief discussion the Board advised Mr. Smith, Town Engineer to revise the SAC Charter. Motion was made to reappoint John Tyner and appoint Troy Brown to two-year terms. Moved by Alderman Haynes, seconded by Alderman Rosseel; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays, motion passed.

### Administration

#### **Farragut Personnel Committee** (three two-year term positions)

Motion was made to reappoint Steve Hildebrand and appoint Fenton Moran and J. Renee Yount to two-year terms. Moved by Alderman LaMarche, seconded by Alderman Rosseel; voting yes, Mayor Ford, Aldermen LaMarche, Rosseel, and Williams; voting no, Alderman Haynes; motion passed.

Motion was made to appoint Duane Winkler to the Visual Resources Review Committee, provisional to his acceptance. Moved by Alderman LaMarche, seconded by Mayor Ford; voting yes, Mayor Ford, Aldermen LaMarche and Williams; voting no Aldermen Haynes and Rosseel; motion passed.

Mayor Ford announced that, in accordance with TCA Section 13-4-101, he had reappointed the following citizens to another two-year term on the Farragut Municipal Planning Commission: Rita Holladay, Edward G. St. Clair, and Ron Honken. Their terms will begin June 1, 2008.

#### **Consider Approval of Special Events permit for Knoxville Open Golf Tournament to Reduce Speed Limit during the Tournament**

Ben Harkins, representing the Knoxville Open Golf Tournament, presented a request for a Special Events Permit to reduce speed limit from 40 mph to 25 mph in both directions on Smith Road

between Kingston Pike and Grigsby Chapel Road June 16 thru June 22, 2008 (see attachment). Motion was made to approve the special events permit for Knoxville Open Golf Tournament to reduce speed limit Monday, June 16, through Sunday, June 22, 2008. Moved by Alderman Rosseel, seconded by Alderman LaMarche; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays, motion passed.

**Consider Approval of TDOT Agreement for Installation of Traffic Signal on Kingston Pike at Peterson Road**

Darryl Smith, Town Engineer, presented a letter from Michael L. Tugwell, TDOT Traffic Engineering Office, Maintenance Division, dated April 25, 2008, requesting the Town of Farragut execute a contract to authorize installation of a multiphase traffic signal at the intersection of Kingston Pike (State Route 1) and Peterson Road. Mr. Smith noted that the new signal would also serve the Ingles Market that is being constructed in the existing shopping center on the north side of Kingston Pike between Federal Boulevard and Peterson Road. Staff recommends approval of the contract.

Motion was made to approve the TDOT contract for installation of the traffic signal on Kingston Pike at Peterson Road subject to Tom Hale's approval. Moved by Alderman Rosseel, seconded by Alderman Haynes; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays, motion passed.

**Consider Approval of Granting Utility Easement to First Utility District on Property Owned by Town of Farragut at Intersection of Kingston Pike and Everett Road**

Darryl Smith, Town Engineer, stated that First Utility District (FUD) requested that the Town of Farragut execute a utility easement across property owned by the Town on the north side of Kingston Pike at the Everett Road intersection for FUD to install a new water main at this location. Staff recommends approval of the easement.

Motion was made to approve the utility easement for First Utility District. Moved by Alderman LaMarche, seconded by Alderman Rosseel. A friendly amendment was made by Alderman Haynes to add the following:

- A provision in the event that FUD's line location results in increased cost to the Town of Farragut, FUD agrees to be responsible for any increased costs.
- Provision that no other entity, utility provider or S&E of FUD may place facilities within the easement or otherwise use the easement for any purpose without written consent from the Town of Farragut.
- Deleting the last sentence of the agreement.

A substitute motion was made to postpone action on the utility easement until the next Board meeting. Moved by Alderman Haynes, seconded by Alderman Rosseel; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays, motion passed.

**Nestor Traffic Systems Red Light Camera /Automated Enforcement Presentation**

Representatives from Nestor Traffic Systems presented an overview of their product to the Board.

**Administrator's Report**

Dan Olson, Town Administrator, reported that the first reading of the FY 2009 budget will be June 12, 2008.

## Associate Administrator's Report

Gary Palmer, Associate Town Administrator, reported that he is working with property owners to renew the lease for the Park and Ride lot on Campbell Station Road.

## Engineer's Report

Darryl Smith, Town Engineer, reported that the construction field review for the Campbell Station Road improvements from Jamestown Boulevard to Parkside Drive will be June 10, 2008.

James Everett, Assistant Town Engineer, reported that construction of Phase 1 of McFee Park is substantially complete. Deadline for completion of the project is June 15, 2008.

## Recorder's Report

Allison Myers, Town Recorder, presented the following bills for approval:

Kramer Rayson, \$11,160, 05/07/08

APAC, \$112,351.55, 05/16/08

Architectural Millwork Specialist, \$10,491.09, 05/19/08

DANCO, \$33,057.62, 04/30/08

JG Mullins, \$11,560, 05/05/08

Motion was made to approve the bills as presented. Moved by Alderman Haynes, seconded by Alderman LaMarche; voting yes, Mayor Ford, Aldermen Haynes, LaMarche, Rosseel, and Williams; no nays; motion passed.

## Attorney's Report

Tom Hale, Town Attorney, reported that he will provide the Board with the rebuttal letter that was sent to Author Seymour regarding an open records request.

Meeting adjourned at 9:40 PM.

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W. Edward Ford, III, Mayor

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Allison M. Myers, Town Recorder

Approved: \_\_\_\_\_