



Parks and Leisure Services

Tournament Information and Request Form

Reservations

- Tournaments are limited to clubs approved for fall 2008 weekly field use. Each club (any sport) is limited to one (1) tournament each spring and fall. Requests must be received by Friday, May 30, 2008, at 5 p.m. for the fall 2008 season (Aug. 2 – Nov. 1). This request should contain proposed fields and times needed for tournament. Any changes to the exact times and fields needed must be received by the Town of Farragut in writing at least five business days prior to the start of the tournament.
- Events may be held between 8 a.m. and 10 p.m. Saturday and Sunday. **Friday evening games and 7 a.m. start times are available on request but must be stated on the tournament application, otherwise park staff will not arrive until 8 a.m.** No game may start after 8 p.m. All activities, including cleanup, must be completed by 10 p.m. Any lights that may be used on Town fields will be turned off at 10 p.m. as a courtesy to residents living adjacent to Mayor Bob Leonard Park.
- **MANDATORY MEETING:** There will be a mandatory meeting between the Town's Athletic and Park Coordinator and person(s) holding a tournament the Monday before the scheduled tournament. Issues related to fields, concessions, inclement weather policy, insurance, schedule, etc. will be discussed.

Fees

- The Town of Farragut field usage fee is \$150.00 per field, per day. A \$150 reservation fee is due at the time of reservation and the remaining balance will be billed in that month's field use bill. **All deposits are non-refundable, except in the case of a cancellation due to weather where the entire tournament is "rained-out."**
- Rental of the concession building at the north end of the park is available for a \$40 per day fee. Groups may use popcorn machine, located in the concession stand but it must be clean at the end of the rental. Rental is available on weekends only; supplies and equipment **CANNOT** be stored during the week. Any other concessions or sales are available for a fee of \$20 per day. Please contact staff to discuss this.

Usage

- The Town of Farragut reserves the right to close the fields in the case of inclement weather (groups will not be charged for these hours). **All decisions made by Town staff are final.** If play continues after a Town representative has determined that fields are no longer playable due to inclement conditions, the sponsoring group will forfeit future tournament privileges.

- The Town of Farragut does not line or otherwise prepare fields for tournament play other than normal weekly maintenance. No maintenance, with the exception of field lining, can be done by clubs/leagues without prior approval of the Leisure Services Director or the Athletic and Park Coordinator.
- Fields will be mowed in accordance with the Town's regular mowing cycle.
- Town staff will not be available to assist with the management or supervision of any group's tournament.
- No tents, trailers or any other temporary structures may be erected without prior approval by the Town of Farragut. Vehicles must stay in the designated parking areas and cannot be driven on trails.
- As Mayor Bob Leonard Park is a public facility, no group may block admittance to the park at any time. While admission may be charged at a specific field in some instances, any park user may use other areas of the park without charge at any time. No group shall, at any time, block access or control entry to any parking area, access drive or parking spaces at the park.
- Playing fields and spectator areas must be left free of refuse and trash must be placed in the trashcans or dumpster at the park.
- No alcoholic beverages are allowed on Town property at any time.
- The Town of Farragut reserves the right to cancel a reservation in the event of a disaster or public emergency (as determined by the Town Administrator). In this event, the deposit will be refunded.
- The Town of Farragut reserves the right to refuse the rental and use of Town fields. The Town of Farragut will not discriminate on the basis of race, religion, color, national origin or any other status protected from discrimination by law.

In exchange for those in my organization being permitted to use Town of Farragut facilities, it is understood and acknowledged by my signature below that the individual members of the organization have agreed that they will not hold the Town of Farragut liable for any loss or damage resulting from accidents or injuries sustained to person or property, or from theft of property, which may occur during use of the facilities of the Town of Farragut.

By signing below, I acknowledge responsibility to pay the fees, charges and damage reimbursement described; that I have informed the organization, that will be using the facilities, of the terms and conditions spelled out herein upon which the Town of Farragut has concerted to use of the facilities; and that the members of the organization have agreed to those terms and conditions and authorized me to sign on their behalf.

Any violation of any portion of the Town of Farragut field usage/rental policy may result in the loss of future field use privileges.

Name: _____

Signature: _____ Date: _____

TOWN OF FARRAGUT TOURNAMENT REQUEST APPLICATION

Date of Request _____

Contact person _____ Organization _____

Address _____

City _____ State _____ Zip Code _____

Phone (Daytime) _____ Phone (Evening/cell) _____

Fax _____ Email _____

Tournament Date(s) _____ (only one request per application)

Tournament Classification _____

Association/Affiliation _____

FACILITIES REQUESTED

- *Softball* ___ Upper (285' Radius)
 ___ Lower (275' Radius)
- *Baseball* ___ East (54', 300L, 350C, 55/80)
 ___ West (60'6" 300 radius, 60/90)
- *Rectangular* Lighted Bermuda ___ 1 (200' x 360') Unlit Fescue ___ 4 (practice area)
 ___ 2 (180' x 336') Lighted Fescue ___ 5 (135' x 165')
 ___ 3 (170' x 324') ___ 6 (135' x 220')
- *Volleyball Court* ___ A ___ B ___ C
- *Concession Bld.* ___ Dates: _____ Popcorn Machine ___
 Alternate concession area ___ (must be pre-approved) Dates: _____
- 7 a.m. START ___
- *FRIDAY EVENING GAME TIMES* _____

Credit Card Information

Card number: _____ Expiration Date: _____

Name on card: _____ Signature: _____

*payment cannot be made over the phone *payment is accepted by fax, in person or mail *Visa, MC, Amex & Discover