

Farragut Museum Committee  
Minutes  
March 22, 2022

**Committee Members Present:**

Ron Williams  
Sue-Ann Hansler  
Lisa Hall  
Julia Barham  
Henry Bird  
Annie Judkins  
Joyce Moran  
JoNell Kocisco  
Bill Battle

**Parks & Recreation Director**

Sue Stuhl

**Committee Students:**

Noah Wegstaff  
Catherine Horwege

**Call to order:** the meeting was called to order by Lisa Hall, Vice Chairman at 1:00pm.

**Approval of Minutes:** Lisa Hall made the motion to approve the minutes from the February 22, 2022 Meeting; seconded by Mayor Ron Williams.

**Financial Report:** Sue-Ann Hansler provided a brief financial report

**Historic Resources Coordinators Report:**

- Julia Barnes and Sue Stuhl discussed the rationale to have the museum open on Saturdays to accommodate customers that are unable to visit the museum on weekdays. The weekend openings will begin Saturday, May 28. The museum hours will remain the same, however the museum will be closed Mondays, and will instead be open Tuesday – Saturday.
- The Museum and Gift Shop Opening/Closing Procedures will change beginning Monday, March 28, 2022. Julia will be coming downstairs each day to train until everyone is comfortable with the new process. She will meet volunteers downstairs in the Rotunda each morning to give them the key to the museum. *(This will eliminate picking up and returning the money box and key to the office each day.)*
- Sue Stuhl reported the tourism website is expanding and will include information about the Farragut History Walk, Plaza, and Museum. Julia discussed a Basket Giveaway, and a basket decorating prize contest (Mayor Williams) to promote the opening of the museum on Saturdays.
- The Full Speed Ahead books will be given out for free, courtesy of the museum, but with the statement that museum donations are appreciated.
- Frank Galbraith will be hosting a presentation on Monday, April 4. The museum opens at 5:30 and the presentation begins at 6:30. Committee attendance is encouraged for this event.

**Museum and Gift Shop Schedule:**

Joyce Moran reported the shortage of volunteers remains; however, she reported several new individuals that are interested in volunteering. Joyce requested anyone interested in volunteering at the museum on Saturdays to please contact her.

**Empathic Outreach Program:**

JoNell Kocisko discussed the budget and supplies needed to operate the outreach program to send cards and prayers for current and former members of our Museum Volunteer Team. An Empathy List will be included as a standard agenda item for every Committee Meeting

**Museum Signage:**

Lisa Hall and Julia Barham discussed signage at the both entry doors of the Farragut Town Hall to promote increased awareness of the museum. The committee reviewed the price and budget for full-sized cut-out signs of Admiral Farragut, along with collapsible banners. The project status will be updated at the next meeting.

**Parade Float Update:**

Discussion of the overall vision, logistics, and expectation for volunteer engagement for the 4th of July Museum Float. The appointment of an Admiral Farragut representative for the float was also reviewed, as a contingency plan. Sue-Ann Hansler is working on securing "ensign" hats, and tee shirts that the volunteer float crew will wear. The Committee students will explore volunteer interest among Farragut Highschool students, and provide a report at the next meeting.

**Adjournment:**

Vice-Chairman, Lisa Hall made the motion for adjournment with a second by Henry Bird at 2:10pm.