



**Prepay Club Application Request  
Spring/Summer 2020**

Name of Club: \_\_\_\_\_ Date: \_\_\_\_\_

Club Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Contact Phone: Work \_\_\_\_\_ Cell \_\_\_\_\_

E-mail: \_\_\_\_\_

**Please list up to three other members of your club that will have the authority to reserve fields for your organization. Town staff will only deal with the club contact person or those listed below to control your costs:**

1. Name: \_\_\_\_\_ Position: \_\_\_\_\_

Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

2. Name: \_\_\_\_\_ Position: \_\_\_\_\_

Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

3. Name: \_\_\_\_\_ Position: \_\_\_\_\_

Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Person responsible for billing:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_



**(Please note that this report is required once a year)**

Please provide the following information:

- General description of your club (include non-profit status, level of competition, age groups, etc.):
- Year club was founded:
- When did club start using Town of Farragut facilities (if at all):
- Expected number of athletes for season:
- Expected participant fees for season:
- What other facilities does your club use:
- Other information that you would like the Town of Farragut to know about your club needs:

\*\*\*\*\*Please attach a list of club board of directors (if applicable)\*\*\*\*\*

*The Town of Farragut Parks & Athletics Council and staff reserve the right to request additional information (i.e. club budgets, etc.) if needed to make an informed decision regarding field allocation and rental.*



## **Athletic Fields Available for Rent**

### **Mayor Bob Leonard Park (MBLP) – All fields are lighted: 301 Watt Road**

#### **Diamond Fields:**

- **Upper Softball** - Skinned Infield (285' radius) – 60' & 70' bases; located off upper parking on Watt Road
- **Lower Softball** - Skinned Infield (285' radius) – 60', 65' and 70' bases; located off main parking lot on Watt Road
- **West Diamond** - Skinned Infield (300' radius) - portable mound, 70' & 80' bases; located near parking lot on Harrison Lane
- **East Diamond** - Baseball (300' down the line; 325' alleys; 350' center field) - 60"6" mound, 90' bases; located off main parking lot on Watt Road

#### **Rectangular Fields:**

- **Field 1** - (180' x 360') – Synthetic Turf; located north of parking lot on Harrison Lane (west side of park)
- **Field 2** - (180' x 336') - Synthetic Turf; located north center of park near upper parking lot on Watt Road
- **Field 3** - (165' x 360') – Synthetic Turf; located off main parking lot on Watt Road
- **Field 5** - (120' x 220') - Fescue; located off parking lot on Harrison Lane (this is the field nearest the woods)
- **Field 6** - (120' x 220') – Fescue; located off parking lot on Harrison Lane (this is the field nearest the road)

### **Sand Volleyball Courts – Courts A, B, & C**

### **Anchor Park (AP) – Fields are not lighted: 11730 Turkey Creek Road** **– NO WEEKEND RENTALS – CLOSED UNTIL APRIL 2020.**

- **Rectangular field** - (180' x 330') - Fescue
- **Softball field** - (275' down the line; 290' center field)

### **McFee Park – All fields are lighted: 917 McFee Rd.**

- **Field 1** - (195' x 330') - Bermuda) - Due to the proximity to and orientation of the walking trails, this field is not be available for lacrosse use
- **Field 2** - (75' x 120') – Bermuda – Due to the proximity to and orientation of the walking trails, this field is not available for lacrosse use – This field has no goals



## **Field Use Policies and Rules**

*Please read completely and sign waiver on last page.*

### **Fees, Payments and Rental Hours:**

- Rentals can be made to clubs who provide the Town with a \$1,000,000 liability policy (Town of Farragut must be listed as co-insured).
  - Certificate Holder must read: **Town of Farragut**  
**11408 Municipal Center Drive**  
**Farragut, TN 37934**
- Only weather-related closures will qualify for refunds. Once reservations have been made –they cannot be moved or refunded.
- Fees are \$20 per hour per natural turf field and \$40 per hour for synthetic turf fields. Payment can be made by check, cash or credit card in person or online via invoice with credit card (VISA, MasterCard and Discover only).
- Fields are available for use starting at 4:30 p.m. on weekdays and 8 a.m. on weekends. All fields close at 10 p.m.
- Rental time should include setup, warmup and cleanup; the lights will automatically shut off (they are computerized) 15 minutes after the last rental each evening. Rentals will be booked back to back with no additional time allowance.
  - Early entry or late departure of field time (outside of your reserved time) will result in additional charges for use.
    - Second offense will result in taking the matter to the Parks & Athletics Council and have them determine the proper penalty for rule violation.
    - Continued abuse of the rules will result in the loss of ability to rent the fields.
- This application is for the rental of fields for practices or games. Tournaments require completion of the Tournament Application and a deposit. Please see that document for complete information regarding the use of fields for tournament play.
- **Payment Schedule:**
  - **Pre-pay Clubs: All payments are due at time of reservation.**

### **Field Closures:**

- Closures may result from poor playing conditions due to rain or conditions which could cause hazardous safety concerns for the public or damage to the turf.
- It is the club's responsibility to obtain field closure information. This can be obtained only by checking **Twitter: @toffieldupdate**. Twitter is updated on weekdays at 3 p.m. and by 8 a.m. on weekends and most holidays with field closure information.
- Signs will also be posted at the park indicating that fields are closed.
- Severe inclement weather during the evening or weekend days may also cause field closures as determined by the Town of Farragut Parks & Recreation Department personnel. The twitter page will be updated at any point during the evening or weekend.
- Fields that are closed due to poor conditions, maintenance, safety issues, etc. are off limits to use by anyone. Failure to comply with this procedure may result in termination of present and/or future field use. Individual teams or participants using closed facilities will be considered representatives of the club in which they participate.

**Behavior:**

- The use of alcoholic beverages and other narcotics is prohibited on Town of Farragut property.
- Clubs may not use fields unless pre-scheduled. No drop-in use is allowed.
- It is requested that park users refrain from smoking – young lungs are at play!
- Restrooms are open during hours in which the park is open – use the restrooms and not the woods!!!! Failure to cooperate may result in club being banned from use and being arrested for indecent exposure.
- **Clubs understand the Town of Farragut is not responsible for providing background checks on coaches and officials.** Clubs should conduct these within their guidelines.
- **Playing fields and spectator areas must be left free of refuse and trash must be placed in the trashcans or dumpster at the park.**
  - First violation: A written warning and/or a \$100 fine will be charged to the league/club. Your league/club will not be allowed to use the fields until the fine is paid.
  - Second Violation: A \$100.00 fine and 30-day suspension (without a refund of fees) to the organization. Field use will not be allowed back on the fields until the fine is paid.
  - Third Violation: The organization will be banned from using any Town of Farragut field in the future.

**Equipment, Vehicle Use, Maintenance, Etc:**

- **Clubs are expected to line/stripe the playing fields to be used. Other maintenance (mowing, deep dragging, etc.) will be provided by the Town of Farragut.** No maintenance is to be performed by clubs without prior approval from the Parks and Recreation Department.
  - Dragging is completed on Mondays and Thursdays by Public Works. Any other dragging is done by park staff (as available).
- No club may charge or require entrance or parking fees for events.
- No unauthorized vehicles may be driven on athletic fields or paved trails. Vehicles must park in designated parking areas. Vehicles improperly parked will be towed.
- The Town of Farragut is not responsible for any personal property loss, damage to vehicles, etc.
- The Town of Farragut does not provide corner flags (with the exception of the synthetic turf field), temporary goals or other sports specific equipment. All sport specific equipment must be removed immediately after rental unless specifically approved by the Town of Farragut staff (other rules may apply).
- Use of any peripheral items or equipment such as scoreboard controls or public address systems is permitted by special request only. All special requests must be made in writing at least 5 working days in advance.
- No tents, trailers or any other temporary structures may be erected without prior approval by the Town of Farragut.

### **Synthetic Turf:**

- Synthetic fields are used for "rectangle sports" only – soccer, lacrosse, football, etc.
- Organizations, except soccer groups, using the synthetic turf field are expected to line/stripe the playing field to be used. Clubs that require specific sports marking lines, other than soccer, must use a temporary paint designed to be used on synthetic turf fields. The Town of Farragut and the manufacturer of the synthetic turf will only allow ***Pioneer Athletics Max Chalk or Quik Stripe and use/location of lines must be pre-approved by Town staff.***
- Clubs that require portable soccer goals, provided by the Town of Farragut, to be moved for games or practices on synthetic turf field, must provide a minimum of 2 working days notification prior to game or practice needed. This notification must be made by phone to Parks & Recreation Department staff at 966-7057.
- The Town of Farragut will provide corner flags for soccer groups using the synthetic turf field for games with a minimum of 2 working days notification.
- Rules signs are posted on-site, specific to use of synthetic turf field. These rules include but are not limited to:
  - **NO food – including chewing gum, candy, suckers, food, sunflower seeds, peanuts, etc...**
  - **NO sports drinks or carbonated drinks (coke, sprite, etc.)**
  - **NO smoking, chewing tobacco products**
  - **NO metal cleats**
  - **NO glass**
  - **NO animals – dogs are not allowed on any Town of Farragut athletic field**
- **All clubs are responsible for informing their members of current guidelines and rules. Clubs are expected to take reasonable measures to insure compliance during their events. Violations may result in fines, suspension or cancellation of that association's field use contract.**

## **APPROVED TURF CHAIRS**



### **PREFERRED CHAIR FOR TURF USE**

Chairs with U-SHAPED legs are preferred for use on the TURF because they provide the most protection for the TURF.



### **CHAIR APPROVED FOR TURF USE**

Chairs with wide bases are required for use on the TURF because they provide sufficient protection for the TURF.



### **CHAIR NOT APPROVED**

Chairs without bases are **NOT ALLOWED** on the TURF. They provide **NO** protection and will puncture the TURF.

## Release of Liability Waiver

*In exchange for myself or those in my club being permitted to use the athletic fields, it is understood and acknowledged by my signature below that I and/or the individual members of the club have agreed that they will not hold the Town of Farragut liable for any loss or damage resulting from accidents or injuries sustained to person or property, or from theft of property which may occur during use of the facilities of the Town of Farragut.*

*By signing below, I acknowledge that I understand and/or have informed the club that will be using the facilities of the terms and conditions spelled out herein upon which the Town of Farragut has consented to the use of the facilities; and that I and/or the members of the organization have agreed to those terms and conditions and authorized me to sign on their behalf.*

*By signing below, I and/or those in my club agree that no person in the United States shall, on the grounds of race, color, national origin or disability, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving federal financial assistance.*

*By signing below, I and/or those in my club agree that they will report any accidents, incidents or deficiencies with the physical facility during the event to the Town of Farragut staff person on duty or if staff is not present, will report the accident, incident or deficiency within 24 hours to the Human Resources Manager at the Farragut Town Hall, 865-966-7057.*

*By signing below, certify that I and/or my club have provided the Town of Farragut a 3rd party liability insurance policy, with a minimum of \$1,000,000 coverage, listing Town of Farragut as additional insured.*

***By signing below, I and/or those in my club declare compliance with Federal Public Law 115-126 'Safe Sport Act' applying to youth sports organizations.***

***By signing below, I and/or those in my club declare compliance with the Tennessee General Assembly Public Chapter 148 'Tennessee Sports Concussion Law' applying to both public and private schools and community recreational leagues, covering all sports, for children under the age of 18 that require a participation fee.***

***By signing below, I and/or those in my club declare compliance with the Tennessee General Assembly Public Chapter 325 'Sudden Cardiac Arrest Prevention' applying to both public and private schools and community recreational leagues, covering all sports, for children under the age of 18 that require a participation fee.***

***By signing below, I acknowledge that I have read and understand the Field Use Policies and Rules.***

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_