

Tournament & Camp Application

Requests for tournaments may be made up to one year in advance per allocation season (i.e. requests may be made for Fall 2023 now because Fall 2022 allocation has been opened). This request should contain proposed fields and times needed for tournament. Tournament and camp requests cannot be submitted during the current open field allocation (December – February) and (May – July). Any changes to the exact times and fields needed for tournaments or camps must be received by the Town of Farragut in writing **at least 21 business days** prior to the start of the tournament or camp.

- **Tournament applications will not be approved until the organization meets via phone or email with the Farragut Tourism Coordinator.**
- All organizations requesting tournament time must provide Town with a \$1,000,000 liability policy (Town of Farragut must be listed as co-insured).
 - Certificate Holder must read: **Town of Farragut
11408 Municipal Center Drive
Farragut, TN 37934**
- **Tournaments:**
 - Only two (2) tournaments will be scheduled per month.
 - The minimum booking for a tournament is two full days.
 - Half days may be added to full day tournaments.
 - e.g., no single half day tournaments are allowed.
 - Each organization is limited to scheduling three (3) tournaments per season.
 - Spring/Summer Season
 - Fall/Winter Season
 - Games may be held between 8 a.m. and 10 p.m. No game may start after 8 p.m.
- **Rebate Program:** The Farragut Board of Mayor and Aldermen recently approved a rebate program to offset field rental fees for clubs who use Farragut hotels. Details of this new program can be found online at www.farragutparksandrec.org/fielduse.
- Fees are listed on the next page. Payment can be made by check, cash or credit card in person or online via invoice with credit card (VISA, MasterCard and Discover only).
- ***Tournaments @ MBLP:*** Games may be held between 8 a.m. and 10 p.m. No game may start after 8 p.m. The minimum booking for a tournament is one full day. Half days may be added to full day tournaments. **i.g., no single half day tournaments are allowed.**
- ***Tournaments @ McFee (Tennis/Pickleball):*** Games may be held between 8:30 a.m. and 9:30 p.m. No game may start after 8:30 p.m. The minimum booking for a tournament is one full day. Half days may be added to full day tournaments. **i.g., no single half day tournaments are allowed.**
- ***Camps:*** May be held 8:30 a.m. through 10 p.m. Monday through Friday. Use of more than one field for camps may require some daytime closure for maintenance – this schedule will be worked out with Town staff. All activities, including cleanup, must be completed by 10 p.m.
- **MANDATORY MEETING:** There will be a **mandatory** meeting between the Town’s Parks and Athletics Coordinator and club coordinator holding a tournament or camp the Monday before the scheduled tournament. Issues related to fields, equipment, concessions, inclement weather policy, schedule, etc. will be discussed.

Tournament & Camp Rental Fees

<u>Rental Fees Per Field</u>	<u>Rental Times</u>	<u>\$\$\$</u>
Refundable Damage Deposit-Due at time of reservation (Damage to Facilities/Excessive Trash)		\$500.00
Camp Rental-Bermuda, Fescue Fields & Volleyball Complex	All Day	
	8am-10pm	\$150.00
Camp Rental-Synthetic Turf Field #1, #2 & #3	8am-10pm	\$300.00
Camp Rental-Bermuda, Fescue Fields & Volleyball Complex	Half Day	
	4 hours	\$75.00
Camp Rental-Synthetic Turf Field #1, #2 & #3	4 hours	\$150.00
Tournament Rental-Bermuda, Fescue Fields & Volleyball Complex	All Day	
	8am-10pm	\$150.00
Tournament Rental-Synthetic Turf Field #1, #2 & #3	8am-10pm	\$600.00
Tournament Rental-Bermuda, Fescue Fields & Volleyball Complex	Half Day	
	8am-3pm or 3-10pm	\$85.00
Tournament Rental - Synthetic Turf Field #1, #2 & #3	8am-3pm or 3-10pm	\$300.00
Concessions Fee (Per Vendor)	All Weekend	\$40.00
Tournament/Camp Rental – Tennis Courts	2 Courts	\$200.00
	4 Courts	\$400.00
Tournament/Camp Rental – Pickleball Courts	4 Courts	\$200.00
	8 Courts	\$400.00
Concessions Fee (Per Vendor)	One Day	\$20.00



Additional Rules and Information – All Other Field Allocation Rules and Policies Apply

- The Town of Farragut reserves the right to close the natural turf fields in the case of inclement weather or wet field conditions (groups will not be charged for these hours). **All decisions made by Town staff are final.** If play continues after a Town representative has determined that fields are no longer playable due to inclement conditions, the sponsoring group will forfeit future tournament or club privileges.
- It is the club's responsibility to obtain field closure information. This can be obtained by following us on **Twitter: @ToFFieldUpdate**. The information is updated on weekdays at 3 p.m. and by 8:00 a.m. on weekends and most holidays with field closure information.
- The Town of Farragut does not line or otherwise prepare fields for tournament play other than normal weekly maintenance. No maintenance, with the exception of field lining, can be done by clubs without prior approval of the Parks and Recreation Director or the Athletic and Park Coordinator.
- Specific rules apply for use and lining of synthetic turf fields. Please see attached rules.
- Deposit is due at time of reservation and remaining balance will be billed 7 days after tournament. **All deposits are refundable if there is no damage to facilities or excessive trash with the tournament.**
- If your group wishes to offer some form of concession or sales at your tournament or camp, then a staff member will outline the rules and regulations regarding sales and available location for sales in the park at the time of the tournament acceptance. Fee is per vendor per weekend. The signature on this application certifies that all vendors will follow code requirements per the Knox County Health Department.
- Fields will be mowed in accordance with the Town's regular mowing cycle unless discussed with Parks and Recreation Director or Parks and Athletics Coordinator at least 14 days in advance.
- Only one tournament/camp request per application
- Town staff will not be available to assist with the management or supervision of any group's tournament.
- No tents, trailers or any other temporary structures may be erected/used without prior approval by the Town of Farragut. Vehicles must stay in the designated parking areas and cannot be driven on trails.
- As the Town Parks are a public facility, no group may block admittance to the park at any time. No group shall, at any time, block access or control entry to any parking area, access drive, parking spaces, walk trail, playground, restroom or other common facilities at the park.
- Playing fields and spectator areas must be left free of refuse and trash must be placed in the trashcans or dumpster at the park. Tournament staff, participants or spectators should not set up tents, chairs, tables or any other items without prior approval from the Town staff and never in areas not appropriate for such activities (i.e. parking lot islands).
- No alcoholic beverages are allowed on Town property at any time.
- No banners or signs are allowed at the park with the exception of temporary directional or information signs with prior approval by Town staff.
- No items (i.e. clothing, tents, signs, etc.) should be attached to any light poles, trees, pavilions, etc.
- No grills, open flames, etc. in any areas other than the concession area approved by Town staff.
- Town may require that rental group hire Knox County officers if parking or traffic is perceived to be an issue.
- The Town of Farragut reserves the right to cancel a reservation in the event of a disaster or public emergency (as determined by the Town Administrator). In this event, the deposit will be refunded.
- Tournament/camp director is encouraged to book Town of Farragut hotels for out of town guests. Contact information attached.



Release of Liability Waiver

In exchange for myself or those in my club being permitted to use the athletic fields, it is understood and acknowledged by my signature below that I and/or the individual members of the club have agreed that they will not hold the Town of Farragut liable for any loss or damage resulting from accidents or injuries sustained to person or property, or from theft of property which may occur during use of the facilities of the Town of Farragut.

By signing below, I acknowledge that I understand and/or have informed the club that will be using the facilities of the terms and conditions spelled out herein upon which the Town of Farragut has consented to the use of the facilities; and that I and/or the members of the organization have agreed to those terms and conditions and authorized me to sign on their behalf.

By signing below, I and/or those in my club agree that no person in the United States shall, on the grounds of race, color, national origin or disability, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving federal financial assistance.

By signing below, I and/or those in my club agree that they will report any accidents, incidents or deficiencies with the physical facility during the event to the Town of Farragut staff person on duty or if staff is not present, will report the accident, incident or deficiency within 24 hours to the Human Resources Manager at the Farragut Town Hall, 865-966-7057.

By signing below, certify that I and/or my club have provided the Town of Farragut a 3rd party liability insurance policy, with a minimum of \$1,000,000 coverage, listing Town of Farragut as additional insured.

By signing below, certify that I and/or my club understand that all vendors (food and merchandise) will follow all the Knox County Health Department regulations during the tournament.

By signing below, I and/or those in my club declare compliance with the Tennessee General Assembly Public Chapter 148 'Tennessee Sports Concussion Law' applying to both public and private schools and community recreational leagues, covering all sports, for children under the age of 18 that require a participation fee.

By signing below, I and/or those in my club declare compliance with the Tennessee General Assembly Public Chapter 325 'Sudden Cardiac Arrest Prevention' applying to both public and private schools and community recreational leagues, covering all sports, for children under the age of 18 that require a participation fee.

By signing below, I acknowledge that I have read and understand the Tournament, Camp and Field Use Policies and Rules.

Name: _____	Organization: _____
Signature: _____	Date: _____
Tournament Approval Signatures:	
Parks & Recreation Director: _____	Date: _____
Park Manager: _____	Date: _____
Tourism Coordinator: _____	Date: _____

Town of Farragut Tournament and Camp Application

Date of Request: _____

Please Check One: _____ Tournament _____ Camp

Please Check One: _____ Non-Profit _____ For-Profit

Describe type of tournament or club (i.e., local, district, state, regional, etc.) _____

Name of Tournament/Camp: _____

Association/Affiliation: _____

Contact person: _____ Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone (Daytime): _____ Phone (Cell): _____ Email: _____

Tournament Date(s): _____

Camp Date(s): _____

Would you like your tournament/camp information listed on the Town of Farragut Events Calendar? ___Y ___ N

Please list any members of your club that will have the authority to make any changes to tournament/camp requests. Town staff will only deal with the club contact person or those listed below to control your costs:

1. Name: _____ Position: _____

Cell: _____ E-mail: _____

2. Name: _____ Position: _____

Cell: _____ E-mail: _____

3. Name: _____ Position: _____

Cell: _____ E-mail: _____

Person responsible for billing:

4. Name: _____

Address: _____

Cell: _____ E-mail: _____



Facilities Requested

Mayor Bob Leonard Park (Watt Road) - All Fields Are Lighted

	<u>Date(s)</u>	<u>All Day/Half Day</u>
❖ <u>Diamond (Skinned)</u>		
___ Upper (Skinned Infield (285' radius) - 60' & 70' bases)	_____	_____
___ Lower (Skinned Infield (285' radius) - 60' & 70' bases)	_____	_____
___ West (Skinned Infield (300' radius) - portable mound, 70' & 80' bases).....	_____	_____
❖ <u>Diamond (Baseball)</u>		
___ East Baseball..... (300' down the line; 325' alleys; 350' center field - 60'6" mound, 90' bases)	_____	_____
❖ <u>Rectangular</u>		
___ Field 1 (Synthetic-180' x 360')	_____	_____
___ Field 2 (Synthetic-180' x 336').....	_____	_____
___ Field 3 (Synthetic-165' x 360').....	_____	_____
___ Field 5 (Fescue-120' x 220')	_____	_____
___ Field 6 (Fescue-120' x 220')	_____	_____
❖ Sand Volleyball Complex _____	_____	_____
❖ Alternate concession area _____ (Location Must Approved by Town Staff)	_____	_____

McFee Park (McFee Road) – Field is lighted

❖ Rectangular _____ Field 1 (Bermuda-195' x 330').....	_____	_____
❖ Alternate concession area _____ (Location Must Approved by Town Staff)	_____	_____
❖ Pickleball/Tennis		
○ Pickleball 1-4 _____	_____	_____
○ Pickleball 5-6 _____	_____	_____

Other Information: _____



Field Use Policies and Rules

Mayor Bob Leonard Park Multi-Purpose Field #1, #2 and #3 (Synthetic Turf)

- **Field Closure** During periods of severe inclement weather (Severe weather such as thunder, lightning, tornado, hail) field closure may result as determined by the Town of Farragut Parks and Recreation Department personnel. Closure may also result from poor playing conditions or damage which could cause hazardous safety concerns for the public. It is the organization's responsibility to obtain field closure information. This can be obtained by following us on **Twitter: @ToFFieldUpdate**. This account is updated daily at 3 p.m. and by 8 a.m. on weekends with field closure information. Signs will also be posted at the park indicating that field is closed.
- Should the field be closed due to poor conditions, maintenance, safety issues, etc. it is off limits to use by anyone. Failure to comply with this procedure may result in termination of present and/or future field use. Individual teams or participants using closed facilities will be considered representatives of the organization in which they participate.
- The use of alcoholic beverages and other narcotics is prohibited on Town of Farragut (TOF) property.
- **Organizations understand the Town of Farragut is not responsible for providing background checks on coaches and officials.** Organizations should conduct these within their guidelines.
- No organization may charge or require entrance or parking fees for events.
- No unauthorized vehicles may be driven on athletic field or paved trails. Vehicles must park in designated parking areas. Vehicles improperly parked will be towed.
- The Town of Farragut is not responsible for any personal property loss, damage to vehicles, etc.
- Organizations, except soccer groups, are expected to line/stripe the playing field to be used. Other maintenance will be provided by the Town of Farragut.
- Organizations that require specific sports marking lines, other than soccer, must use a temporary paint designed to be used on synthetic turf fields. The Town of Farragut and the manufacturer of the synthetic turf will only allow ***Pioneer Athletics Max Chalk or Quik Stripe and must be pre-approved by Town staff.***
- Organizations that require portable soccer goals, provided by TOF, to be moved for games or practices, must provide a minimum 48 hours notification prior to game or practice needed. This notification must be made by phone call to Parks and Recreation staff @ 218-3376.
- TOF does not provide temporary goals or other sports specific equipment.
- TOF will provide corner flags for soccer groups. If needed for games, minimum 48 hour notice is required for Parks and Recreation staff to install prior to games.
- A rules sign will be posted on-site, specific to use of synthetic turf field.

These rules include but are not limited to:

- **NO chewing gum, candy, suckers, food, sunflower seeds, peanuts, etc..**
- **NO sports drinks, carbonated drinks (coke, sprite, etc.)**
- **NO smoking, chewing tobacco products**
- **NO metal cleats**
- **NO glass**
- Organizations may not use fields unless pre-scheduled. No drop-in use is allowed.
- Use of any peripheral items or equipment such as scoreboard controls or P.A. systems is permitted by special request only. All special requests must be made in advance.
 - No amplified music is allowed.
 - No amplified sound is allowed unless it is permitted by special request in writing at least 5 working days in advance.
- All organizations are responsible for informing their members of current guidelines and rules. Organizations are expected to take reasonable measures to ensure compliance during their events. Violations may result in the suspension or cancellation of that association's field use contract.

APPROVED TURF CHAIRS



PREFERRED CHAIR FOR TURF USE

Chairs with U-SHAPED legs are preferred for use on the TURF because they provide the most protection for the TURF.



CHAIR APPROVED FOR TURF USE

Chairs with wide bases are required for use on the TURF because they provide sufficient protection for the TURF.



CHAIR NOT APPROVED

Chairs without bases are **NOT ALLOWED** on the TURF. They provide **NO protection and will puncture the TURF.**

Tennis/Pickleball Courts:

- Ethics of tennis and sportsmanship shall prevail for the safety and enjoyment of all players.
- No hard soled or dark soled shoes are allowed on the courts.
- No more than six balls are allowed on the court.
- No more than four players are allowed on a court.
- Promotional materials of any form are prohibited on courts.
- All outside Ball Hoppers and/or Ball Machines must be approved by staff prior to use on courts.
- Players must abide by the decision of FPRD staff regarding the interpretation of any rules governing the use of the courts.
- Inline, roller skates, skateboards, scooters, soccer balls, etc. are not permitted at any time on the courts.
- Dogs are not allowed on the courts except for service animals specifically trained to aid a person with a disability.
- Water and sports drinks are allowed on courts in plastic containers only. No glass containers are permitted. Please put all trash in provided receptacles before leaving courts.
- Conducting and/or soliciting of any business, trade, or occupation, including taking photographs and/or motion pictures for commercial uses, or conducting classes/instruction at a charge to participants on TOF property is prohibited unless authorized by a valid permit or contract by FPRD.
- FPRD is not responsible for lost or unsecured items.
- Please direct all questions and concerns to the Farragut Parks & Recreation Department.
 - M-F (8am-5pm) 865-218-3376
 - Evenings/Weekends at 865-679-1021 or 865-924-6833
- All other FPRD Rules and Regulations apply to use of this facility.
- Failure to observe the above rules will be reported to FPRD Staff and may result in removal from the facility or being barred from future use of FPRD tennis facilities.
- No amplified music is allowed.
- No amplified sound is allowed unless it is permitted by special request in writing at least 5 working days in advance.



Town of Farragut Parks & Recreation Contact Information

Lauren Cox – Park Manager

- lcox@townoffarragut.org
- AthleticFieldReservations@townoffarragut.org
- 218-3372

Bryson Keith – Park Program Coordinator

- bkeith@townoffarragut.org
- AthleticFieldReservations@townoffarragut.org
- 218-3376

Sue Stuhl – Parks & Recreation Director

- sstuhl@townoffarragut.org
- 218-3374

Karen Tindal – Tourism Manager (Can help with hotel listings and activities for tournaments)

- Media@townoffarragut.org
- 218-3373

TOF Social Media:

- Facebook: [Town of Farragut](#), [Visit Farragut](#), [FARRAGUTPARKSANDREC](#)
- Instagram: town_of_farragut, [visitfarragut](#)

Afterhours/Weekend Contacts

- **Park Attendant 1** - 865-679-1021
- **Park Attendant 2** – 865-924-6833



Town of Farragut Hotel/Motel Information

Clarion Inn and Suites (865) 671-1010 98 rooms
(Formerly Baymont Inns and Suites)
11341 Campbell Lakes Dr.
Farragut, TN 37934

Sales Group Manager: Keisha Langlois
www.clarionhotel.com/hotel-knoxville-tennessee-TN690

Comfort Suites (865) 675-7585 85 rooms
811 N Campbell Station Rd.
Farragut, TN 37932

Sales Group Manager: Katie Patel
<http://www.comfortsuites.com/hotel-knoxville-tennessee-TN423>

Country Inn (865) 675-9800 57 rooms
805 N Campbell Station Rd.
Farragut, TN 37932

Sales Group Manager: Katie Patel
www.countryinns.com/knoxville_tn_west

Americas Best Value Inn & Suites (865) 288-3641 50 rooms
(Formerly Econo Lodge)
11717 Campbell Lakes Dr.
Farragut, TN 37934

Sales Group Manager: Harry Patel
www.americasbestvalueinn.com/bestv.cfm?idp=2139

Fairfield Inn & Suites (865) 392-1122 90 rooms
11763 Snyder Rd.
Farragut, TN 37932

Sales Group Manager: Heather Buck
www.marriott.com>FairfieldInnbyMarriott>Farragut



Town of Farragut Hotel/Motel Information Continued

Hampton Inn & Suites

(865) 966-0303

105 rooms

11340 Campbell Lakes Dr.
Farragut, TN 37934

Sales Group Manager: Charity Wilson – (865) 539-4816

<http://hamptoninn3.hilton.com/en/hotels/tennessee/hampton-inn-and-suites-knoxville-turkey-creek-farragut-TYSTCHX/index.html>

Holiday Inn Express

(865) 966-2500

79 rooms

816 N Campbell Station Rd.
Farragut, TN 37932

Sales Group Manager: Stacey Lang Wilson

<http://www.holidayinn.com/>

Super 8

(865) 675-5566

60 rooms

11748 Snyder Rd.
Farragut, TN 37932

Sales Group Manager: Dianna Echols

<http://www.super8.com/>

Staybridge Suites

(865) 675-7829

101 rooms

11319 Campbell Lakes Dr.
Farragut, TN 37934

Sales Group Manager: Tracy Porier

<http://www.staybridge.com/>