



**TOWN OF FARRAGUT  
COMMUNITY CENTER GYM (SPORTS) RENTAL APPLICATION**

*(This application must be completed once per calendar year. The application places you into our system so that you have the ability to reserve the gym throughout the year.)*

Name (Renter/Organization): \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: (W) \_\_\_\_\_ (C) \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_ ZIP \_\_\_\_\_

Purpose of Renting Facility: \_\_\_\_\_ # of Participants: \_\_\_\_\_

**General Rental Information**

Call 865-218-3376 for reservations or to make an appointment to view the space. Availability can be viewed online here: <https://townoffarragut.recdesk.com/Community/Calendar>

- *Regular Hours for Gymnasium Rentals: Tuesdays & Wednesdays 5:00 – 7:00 p.m. or 7:00 – 9:00 p.m.*
- *After Hours for Gymnasium Rentals: Fridays 5:00 – 9:00 p.m., Saturdays 8:00 a.m. – 8:00 p.m. and Sundays 8:00 a.m. – 5:00 p.m.*
- *There are no gymnasium rentals on Mondays or Thursdays*
- *If rental includes any time outside of regular hours, then entire rental is charged the after hours rate*
- *Reservation must be made at least 7 days in advance (if staff/space is available, shorter notice may be considered)*
- *Reservations may be made up to 6 months in advance*
- *Must be 21 or older to rent*
- *Available from Monday – Sunday from 8 a.m. to 9 p.m; exceptions to rental hours must be approved by PARD Director*
- *Rentals are not available on Thanksgiving, Independence Day, Christmas Eve and Christmas Day. All other legal holidays will incur an upcharge (see rate schedule for details)*
- *Payment in full is due at time of reservation and can be paid in person by cash, credit card or check or by phone at 865-218-3376 by credit card (2% service charge will apply).*

- *The person/organization to whom the permit is issued assumes all responsibility for use. Permits cannot be transferred, assigned or sublet. The permit holder must be in attendance at all times. It is their responsibility to advise all other guests of the rules and policies*

### **Community Center Gym Rental Fees:**

- Regular Hours: \$30 per hour or \$60 per 2-hour block – maximum 2 hours per rental
- After Hours: \$55 per 1-hour block – maximum 3 hours per rental
- Holiday Hours (including 3-day holiday weekends): \$75 per 1-hour block – maximum 3 hours per week
- Set-up Fee for volleyball/pickleball equipment: \$15
- Other athletic equipment is available upon request for the \$15 fee

### **Policies and Procedures**

#### **Uses Permitted:**

- Gym can be rented under this policy for practices, leagues, games and fitness type classes but is for a closed group (i.e. for membership of group, registered participants or by invitation.)
- Gym cannot be rented under this policy for fundraising and/or public events.

#### **Facility Information:**

- Court size is 74' x 42' (middle school); 1 basketball, 1 volleyball, 2 pickleball
- Total gym floor area is 85'4" x 57'12"
- Stage area is 13'4" x 26'8"
- Available equipment for additional fee and pre-ordered with PARD staff at least 7 days in advance: volleyball standards, pickleball nets (2)
- Please note: there are no bleachers or room for spectators except for the stage
- Some activities (baseball, lacrosse, etc.) may be unsuitable for the gym environment; all activities must be noted at time of rental; PARD Director makes final decision on suitability
- Limited number of basketballs, volleyballs and pickleballs/paddles available for use. Please bring your own balls or equipment.

#### **Cancelations/Refunds:**

- No refunds will be issued, but reservation can be moved 1 time if done 30 days or more in advance of rental date
- New reservation date must be scheduled at time of cancelation
- If Town of Farragut facilities are closed due to weather, rental may be refunded or moved to another date within 6 months without penalty. Renter has 7 days to reschedule rental. Town of Farragut facilities are rarely closed due to weather.
- In Knox County Schools are closed due to weather, rental may be moved to another date within 6 months without penalty but will not be refunded. Renter has 7 days to reschedule rental.

**Policies:**

- Renters are confined to the rented space and cannot spill into hallway or other rooms
- Outside doors and windows cannot be opened; blocking of emergency exits is not allowed
- Minors (17 and under) must be supervised at a ratio of one (adult) to 10 (minors)
- Noise level (music, etc.) must not disturb other classrooms or community center users
- Unless otherwise specified, PARD retains the right to utilize event photos taken by its staff for marketing purposes. Should professional photographers choose to share their photos with PARD, proper attribution will be made when said photos are publicized.

**Permitted:**

- Renter owned sports equipment if pre-approved by PARD staff
- Music, if used in conjunction with rental group activity – sound must be low enough that it does not disturb other areas of the community center. Type of device and music content must be pre-approved by PARD staff.

**Not Permitted:**

- Additional equipment without prior PARD approval
- Food or drink except water in spill-proof bottles
- Gum
- No pets, livestock or other animals except for service animals specifically trained to aid a person with a disability
- Water balloons, water pistols, slides, etc.
- Smoking or vaping in the building, parking lot or other community center grounds
- Throwing objects, including balls, against the walls, windows or lights
- Dunking machines or other carnival rides
- Smoking or vaping in the building or in the parking lot
- Indoor fireworks
- Dry ice
- Use of tape, tacks, nails, staples to hang decorations anywhere in the room.
- Live music or DJ's without prior PARD approval

**Setup and Cleanup:**

- All renter owned equipment must be removed at end of rental
- All water spills must be wiped up
- All trash must be bagged and placed in trash can (or next to it if full)

**Hold Harmless and Payment Agreement**

*In exchange for myself or those in my organization being permitted to use the Farragut Community Center and/or other public areas of the Town of Farragut, it is understood and acknowledged by my signature below that I and/or the individual members of the organization have agreed that they will not hold the Town of Farragut liable for any loss or damage resulting from accidents or injuries sustained to person or property, or from theft of property which may occur during use of the facilities of the Town of Farragut. By signing below, I acknowledge that I*

*understand and/or have informed the organization that will be using the facilities of the terms and conditions spelled out herein upon which the Town of Farragut has consented to the use of the facilities; and that I and/or the members of the organization have agreed to those terms and conditions and authorized me to sign on their behalf.*

*By signing below, I and/or those in my organization agree that no person in the United States shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving state or federal financial assistance.*

*By signing below, I and/or those in my organization agree that they will report any accidents, incidents or deficiencies with the physical facility during the event to the Town of Farragut staff person on duty or if staff is not present, will report the accident, incident or deficiency within 24 hours to Janet Curry at the Farragut Town Hall, 865-966-7057.*

*By signing below, I understand that I am responsible for all charges listed on this contract.*

**I agree that by typing by name below, this serves as my signature.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **Photo/Video Release**

*I, the undersigned, hereby authorize the Town of Farragut and the Parks & Recreation Department, including its agents, to use my name, statements, image, voice, videos, or likeness for the purpose of promotion or public information without obtaining further consent or without prior knowledge of such use. I understand that I am to receive no compensation of any kind as a result of any publication, recording, broadcast, rebroadcast or other non-broadcast uses thereof. I understand that the statements, image, voice, videos, or likeness may be altered as required for publication or distribution. I hereby release and hold harmless the Town, its successors and assigns and its elected officials, directors, agents, officers, and employees for any violation of any personal or proprietary right or any other claims I may have in connection with such use. The Parks & Recreation Department shall have ownership of resultant production using my image and shall have the exclusive right to make use of such production as stipulated below: 1. Availability for use in training 2. Availability for use by the participants in a training course 3. Availability for viewing in connection with the Parks & Recreation Department 4. Availability for use of Web pages and other Internet sites created or used by the Parks & Recreation Department 5. Availability for use in promotional brochures, newsletters, and other publications of the Parks & Recreation Department. I have the full right and legal capacity to sign this consent and release prior to signing it, and I understand its content.*

**I agree that by typing by name below, this serves as my signature.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Application Can be Returned by Mail:**

Farragut Community Center  
Town of Farragut  
11408 Municipal Center Drive  
Farragut, TN 37934

**Returned in Person (Not Mailed):**

Farragut Community Center  
239 Jamestowne Blvd  
Farragut, TN 37934  
Recreation Office # (865-218-3376)

**Returned by Email:**

Email: [CommunityCenterRentals@townoffarragut.org](mailto:CommunityCenterRentals@townoffarragut.org)